

Home Visit and Family Engagement Specialist
Reports to: Executive Director
FLSA Status: Exempt

Youth Enrichment Services (YES) is a high-impact, innovative, community, and youth-driven organization whose primary mission is to empower youth through mentorship, education, and enrichment. As a 30-year old organization, we are excited about our organizational history, legacy, and resiliency, and are seeking highly qualified, highly motivated individuals to help us chart new territory and fulfill our mission.

As a Home Visit and Family Engagement Specialist, you will engage with families of program participants to ensure students' healthy development and successful academic progression. You are responsible for developing and sustaining family programming initiatives. The main goals of this position are to develop relationships with families of YES participants, conduct home visits, assess family needs and crisis risks across domains, provide individualized and large group family support, document and record family profiles, and maintain communication with families about internal and external opportunities.

The role more specifically requires you to:

Essential Responsibilities

- Work alongside program managers to conduct home visits for students across YES MP programs (AAM, PAP, BEP, CCP, ACSS, and LE) based on metrics and student needs
- Document services using internal case management system
- Develop reports based on home visit and family engagement data
- Plan, coordinate, and implement events for families in collaboration with Manager of MP programming
- Design, plan, and implement family support service workshops in collaboration with Manager of MP programming
- Build relationships with families and key community stakeholders to ensure student success
- Assess family needs and connect them with internal and external resources
- Develop home-base interventions to address students' academic, social, and emotional needs
- Inform families of students' educational progress and YES program engagement
- Establish collaborative partnerships with families and schools to meet individual student needs

Other

- Attend organizational meetings as needed
- Support fall and summer programming needs (enrollment, family engagement, workshops, case management, etc.)
- Develop relationships and build partnerships with community and professional leaders to promote and enhance agency

Position Skills

- Proficient in Microsoft Office and Google Suite
- Self-motivation
- Collaboration Skills
- Exemplary Writing Skills
- Excellent Communication Skills
- Community Outreach Skills
- Child and Human Development Knowledge
- Mentorship Principles Knowledge
- Reflective Practitioner
- Problem Solving Skills
- Crisis Management
- Culturally Relevant Practices

Credentials

Minimum Requirements:

- Bachelor's Degree in Social Work, Human Services, Psychology, or Education with 2-3 years of case management experience
- Experience working with youth from marginalized and minoritized communities

Benefits

Compensation is supplemented with generous benefits package

- Medical, dental, and vision insurance
- Paid Time Off
- Flexible work schedule
- 401 K
- Professional Development

COVID-19 Policies

Applicants should be able to travel on a regular basis and interface with public under COVID-19 protocols; applicants should also show documentation of vaccination.

Applicants Requirements

Please review our website (www.yespgh.org) and submit your resume, a letter detailing your ability to fulfill the job expectations, and three professional references to dljones@yespgh.org.